



## BUDGET MESSAGE

### City Administrator's Budget Message

#### INTRODUCTION

##### Executive Summary



In accordance with the City Charter, I am pleased to present the recommended budget for fiscal year 2011. We have once again developed a one-year budget rather than the traditional *two-year* financial plan due to the continued uncertainty created by the current economic crisis.

The nation is still suffering through the long-term effects of the worst recession since the Great Depression. The City first observed the impacts to its key tax revenues in 2008 as transient occupancy and sales tax revenues

declined for the first time since the recession of 2002. Consequently, a total of \$10.8 million in adjustments were included in the fiscal year 2010 budget to offset both revenue declines and increasing costs in the General Fund. Unfortunately, revenues have continued their decline beyond those built into the adopted budget.

As we advised the City Council in February, our preliminary estimate of the budget shortfall for fiscal year 2011 totaled approximately \$8.9 million. In order to address this shortfall, the proposed budget includes \$6.3 million in spending reductions and revenue enhancements. The proposed reductions include the elimination of 41.1 full-time equivalent (FTE) positions. These employee reductions are in addition to the 37.09 FTE's that were eliminated in Fiscal Year 2010. This represents an overall reduction of 11% of General Fund employees in two years.

We expect the remaining shortfall of \$2.6 million will be made up through wage and benefit reductions we hope to achieve through negotiations with the City's labor unions. Should we be unable to reach agreements with the labor unions, we have provided additional budget reduction options for Council consideration. For the most part, these cuts would require the elimination of currently filled positions.



# BUDGET MESSAGE

## City Administrator's Budget Message

### Financial Highlights

The fiscal year 2011 recommended budget is comprised of all City funds, including the General Fund, special revenue funds, enterprise funds and internal service funds. Each fund accounts for distinct and uniquely funded operations. The recommended budget includes a total combined operating budget of \$248.5 million and a combined capital budget totaling \$24.8 million. The recommended budget is summarized in the table below by fund type.

The General Fund, the primary and largest individual fund in the City, is comprised of six operating and three administrative departments. The recommended

City of Santa Barbara Summary of Fiscal Year 2011 Recommended Budget by Fund Type				
	Operating Budget	Capital Program	Total	% of Total
General Fund	\$ 101,883,001	\$ 758,170	\$ 102,641,171	37.6%
Special Revenue Funds	34,601,803	10,749,376	45,351,179	16.6%
Enterprise Funds	95,683,076	11,530,202	107,213,278	39.2%
Internal Service Funds	16,345,064	1,730,769	18,075,833	6.6%
	<u>\$ 248,512,944</u>	<u>\$ 24,768,517</u>	<u>\$ 273,281,461</u>	<u>100.0%</u>

General Fund operating budget totals \$101.9 million and includes an additional \$758,170 million for capital expenditures.

Special revenue funds account for restricted revenues and have a combined recommended operating budget of \$34.6 million and a combined capital budget of \$10.7 million. This category of funds includes the Redevelopment Agency, which is a separate legal entity created to eliminate blight and provide low and moderate income housing in the community.

Enterprise funds, on a combined basis, make up approximately one-third of the City budget. They consist of six distinct operations funded from user fees and charges. Enterprise operations are managed and operated much like private sector businesses. They require a significant investment in plant, equipment, and infrastructure to deliver services. Their operating budgets total \$95.7 million, and have a recommended capital budget of \$11.5 million.

Internal service funds provide services exclusively to other city operations, including building maintenance, information systems, vehicle maintenance and replacement, and insurance. Their recommended budget includes an operating budget of approximately \$16.3 million and a \$1.7 million capital program budget.



# BUDGET MESSAGE

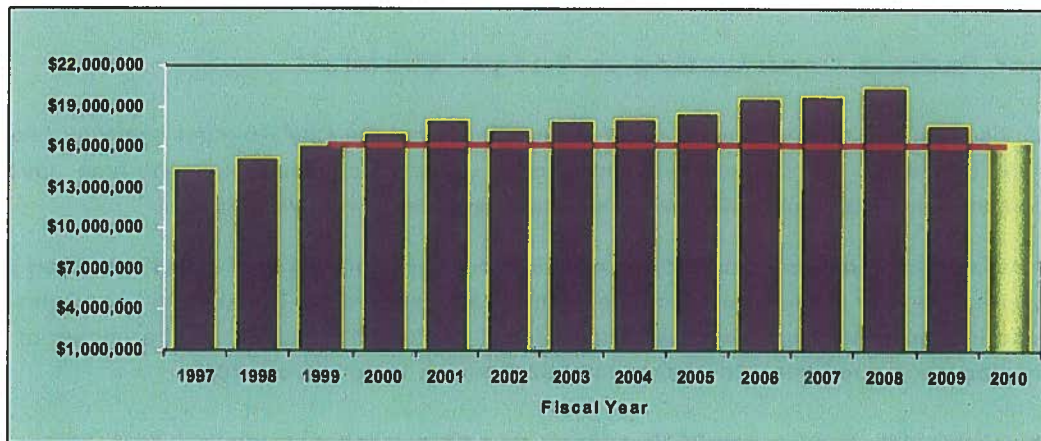
## City Administrator's Budget Message

### DEFINING THE PROBLEM

#### Economic Perspective of General Fund Revenues

While there are some signs indicating that the economy is recovering, the impacts on City operations of what has been termed the "Great Recession," will be felt for many years. The recession has lowered baseline revenues that will be available to fund General Fund programs and services, including public safety, library, recreation, parks, building, planning, and general administration.

One of the most dramatic impacts of the recession has been the decline in retail sales tax revenues. The chart below presents a fourteen-year summary of sales tax revenues. After generally positive growth from 1997 through 2008, sales tax revenues fell by 10.6% in fiscal year 2009. This was the single largest decline of any General Fund tax revenue going back as far as records are available. In the current fiscal year, we expect sales taxes will fall an *additional* 6.5%. As indicated by the red line in the chart, General Fund sales tax revenues lost eleven years of growth in just two years.



Sales Tax Revenues  
Fourteen Year Summary

While sales tax revenues have declined the most, virtually all General Fund revenues have been impacted by the economic downturn. The table below summarizes total General Fund revenues for fiscal years 2009, 2010 and 2011, including the cumulative change during that period.



# BUDGET MESSAGE

## City Administrator's Budget Message

In fiscal year 2010, budgeted revenues were lowered by \$4.8 million in comparison to the prior year. Due to the continued deterioration of the economy, total fiscal year 2010 General Fund revenues are now estimated at \$99.2 million, an additional decline of \$5.4 million.

In the fiscal year 2011 recommended budget, revenues are expected to be essentially level at \$99.8 million. However, in just three fiscal years, the overall decline of General Fund revenues totals nearly \$9.7 million.

	FY 2009 Adopted	FY 2010 Adopted	FY 2010 Estimated	FY 2011 Recomm'd	Cumulative Change
Sales Taxes	\$ 20,759,000	\$ 18,142,000	\$ 16,414,000	\$ 16,414,000	\$ (4,345,000)
Property Taxes	23,306,000	23,860,000	23,030,000	22,790,000	(516,000)
Transient Occupancy Tax	13,334,000	12,027,000	11,157,000	11,157,000	(2,177,000)
Utility Users' Tax	6,986,000	7,242,000	6,952,000	7,040,000	74,000
Franchise Fees	2,995,400	2,978,000	3,348,000	3,266,000	270,600
All Other	42,058,360	40,350,127	38,281,706	39,091,561	(2,966,799)
	<u>\$ 109,418,760</u>	<u>\$ 104,597,127</u>	<u>\$ 99,182,706</u>	<u>\$ 99,758,561</u>	<u>\$ (9,660,199)</u>

## Other Factors Contributing to Budget Shortfall

Although declining revenues were a key factor in creating the City's budget shortfall, two other factors contribute to the problem: increasing labor costs and the one-time measures implemented in fiscal year 2010 that do not carry over into fiscal year 2011.

With respect to labor costs, the City entered into contracts with several of our employee unions before the severity of the economic recession became apparent. These multi-year agreements include increases to wages and benefits in fiscal years 2010 and 2011. The impact of these scheduled wage and benefit increases total \$2.3 million in fiscal year 2011.

In balancing the fiscal year 2010 budget, one-time measures totaling \$3.3 million were included to minimize impacts on services and to avoid employee layoffs. While these measures, such as unpaid furloughs, were helpful in minimizing cuts to services and staff, they were one-year solutions only. New measures will need to be implemented in fiscal year 2011 to replace these one time adjustments in order to address the overall budget shortfall.

## Other City Services Impacted by the Economic Downturn

In addition to the services funded in the General Fund, the City also provides *other* important services. These services are accounted for in separate enterprise funds, special revenue



# BUDGET MESSAGE

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## City Administrator's Budget Message

funds, and internal service funds. These services have also been affected to varying degrees by the declining economy.

For example, the City's municipal golf course saw the number of golf rounds decline by 6% in fiscal year 2009. In fiscal year 2010, in large part due to major construction on the course, golf rounds are down close to 20%. At the Airport, passenger counts dropped by 8% in fiscal year 2009. Through the first half of fiscal year 2010, passenger counts are down an additional 9.8%. The Waterfront Fund, which accounts for the services provided along the waterfront, including Stearns Wharf and the harbor, experienced some loss of revenues in 2009. However, fiscal year 2010 revenues have remained steady. Similarly, the Downtown Parking Fund, which accounts for the operation and maintenance of the City's public parking facilities, has likewise seen a normalizing of revenues. The City's two utility operations, Water and Wastewater, have not seen declines in revenues due to the current economic downturn.

Internal service funds are used to account for services provided by one department to other City departments. Examples include motor pool, building maintenance, information systems, and risk management. These operations are financed through charges levied on operating departments of the City. While not directly impacted by the economic crisis, all internal service funds' budgets include proposed reductions, which translate to reduce charges to all City funds, including the General Fund.





# BUDGET MESSAGE

## City Administrator's Budget Message

### BALANCING STRATEGY

#### General Fund Still Unbalanced

Early in fiscal year 2010, staff calculated a preliminary budget gap of \$8.9 million for fiscal year 2011. Over the ensuing months, staff has identified new funding sources, refined revenue and budget estimates, and proposed reduced funding to community organizations (see accompanying table). These steps have reduced the budget gap by approximately \$1.1 million.

In addition to these steps, we are recommending \$5.2 million in departmental budget adjustments to offset the estimated \$8.9 million budget gap. These adjustments include over

Summary of Balancing Strategy GENERAL FUND		
Originally Identified Budget Gap		\$ (8,924,244)
Newly Identified Funding Sources		
Reduction to Self-Insurance Charges	\$ 519,153	
Shift of Solid Waste Franchise Fees	440,000	959,153
Refinement to Budgeted Estimates		(185,212)
Reduced Funding to Community Organizations		367,818
Department Budget Measures		
Revenue Enhancements	993,700	
Spending Cuts	4,208,171	5,201,871
Remaining Budget Gap		\$ (2,580,814)

\$4.2 million in departmental reductions, which will result in the elimination of 41.1 positions, most of which are vacant. They also include approximately \$1 million of revenue enhancements.

It is important to note that the departmental reductions are in addition to the cuts that were implemented in order to balance the FY 2010 budget. The cumulative impacts will further affect the level of services

provided to the community, including the closure of the Central and Eastside Libraries on Mondays, continued closure of four park restrooms and the elimination of seven vacant sworn police officer positions.

A summary of budget adjustments by departments, including the number of full-time equivalent (FTE) positions eliminated, is presented in the table below. These adjustments are itemized in Attachment 1 to this transmittal letter, and the impacts to department operations are noted in each department budget summary.



# BUDGET MESSAGE

## City Administrator's Budget Message

Summary of Budget Adjustments by Department				
Department	Expenditure Cuts	Increased Revenues	Net Savings	No. of FTE's Eliminated
Administrative Services	\$ 205,244	\$ -	\$ 205,244	2.00
CAO/Mayor & Council	299,009	47,133	346,142	2.00
City Attorney	223,412	-	223,412	1.10
Community Development	429,854	158,288	588,142	4.00
Finance	47,171	75,000	122,171	0.50
Fire	527,383	100,000	627,383	4.00
Library	354,440	-	354,440	3.80
Parks & Recreation	634,603	8,779	643,382	5.70
Police	1,410,127	-	1,410,127	11.00
Public Works	76,928	604,500	681,428	2.00
<b>TOTAL GENERAL FUND</b>	<b>4,208,171</b>	<b>993,700</b>	<b>5,201,871</b>	<b>36.10</b>
Internal Service Funds	459,961	-	459,961	5.00
<b>GRAND TOTAL</b>	<b>\$ 4,668,132</b>	<b>\$ 993,700</b>	<b>\$ 5,661,832</b>	<b>41.10</b>

The combination of newly identified funding sources and departmental budget adjustments included in the recommended budget total \$6.3 million. This leaves a remaining gap of \$2.6 million.

### Labor Concessions Critical to Solving Remaining Budget Gap

One of the major elements creating the deficit in the General Fund is the increasing cost of employee salaries and benefits. Therefore, one of the keys to our balancing strategy is to work with labor groups to achieve wage and benefit concessions that can mitigate staff and service reductions. Our goal is to generate sufficient savings from labor concessions to close the remaining \$2.6 million budget gap and to allow the restoration of other positions and services proposed for reduction in the recommended budget.

To date, the Supervisors Employees Bargaining Unit has agreed to forgo scheduled pay increases, accept a pay reduction, and other benefit cuts that will result in an overall reduction to their compensation totaling 10%. We have also eliminated a scheduled salary increase for all unrepresented managers, and will implement additional reductions in management compensation consistent with all other labor groups. Discussions with other labor groups have been productive and we are hopeful they will also work with us to minimize staffing and service reductions.



# BUDGET MESSAGE

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## City Administrator's Budget Message

While we expect that significant labor concessions will be achieved, we also must be prepared in case we are unsuccessful. As a result, we have developed a list of additional budget reduction options that are sufficient to address the remaining \$2.6 million budget gap. The list of additional budget adjustments includes the elimination of an additional 17.5 FTE's, most of which are currently filled. These additional budget options, including their potential impacts on services, are itemized in Attachment 2.

### Capital Program Funding Still Falls Short of Needs

The recently completed Six-Year Capital Improvement Program identified \$8.3 million in capital needs over the next two years that need to be funded by the General Fund. However, the fiscal year 2011 recommended budget includes just \$508,170 for the General Fund capital program. In this current fiscal year 2010, only \$573,170 was spent for capital due to the deterioration of General Fund revenues caused by the recession. Note that this does *not* include capital spending included in the Enterprise Funds, such as the Airport, Water, Wastewater, Waterfront, and Downtown Parking Funds, which totals \$11.5 million.

In years past, when General Fund revenues were growing strong, sufficient reserves were generated and accumulated to fund a healthy capital program each year. For example, in fiscal year 2001 the General Fund had \$5.4 million in reserves above policy requirements and funded a \$2.6 million capital program. More recently, the capital programs of fiscal years 2007 and 2008 averaged approximately \$1.8 million per year.

Among the capital projects that we have deferred in fiscal year 2011 is the replacement of the City's aging Financial Management System, rehabilitation of several park facilities, and general repairs to several City buildings and facilities.

Deferring capital improvements and maintenance of City facilities generally results in increased costs in the future and adds to the existing backlog of projects that may take years to catch up with. Over the next several years, as revenues grow, it will be critical that the City restore capital funding back to appropriate levels in order to preserve important capital assets into the future.

### Reductions Proposed to Outside Organizations

In addition to reductions to departmental operations, the recommended budget includes significant cuts to many important community organizations that sponsor events in the community, provide important services, or encourage tourism and conventions.





# BUDGET MESSAGE

## City Administrator's Budget Message

The funding cuts to community promotions organizations will save the General Fund \$367,618. The table below summarizes the proposed funding for each affected organization. Please note that while we are proposing the elimination of the 4<sup>th</sup> of July Parade, funding for the annual fireworks show is maintained in the Waterfront budget and is not recommended for cancellation.

GENERAL FUND Summary of Proposed Funding Cuts to Community Organizations				
Organization	FY 2010 Funding	Proposed Cuts	FY 2011 Proposed	% Reduction
County Arts Commission	\$ 485,523	\$ (58,263)	\$ 427,260	12.0%
Santa Barbara CVB	1,499,483	(149,948)	1,349,535	10.0%
4th of July Symphony	13,740	(1,649)	12,091	12.0%
Old Spanish Days	82,440	(8,244)	74,196	10.0%
Semana Nautica	2,915	(2,915)	-	100.0%
Spirit of '76 Parade	11,450	(11,450)	-	100.0%
Summer Solstice	42,057	(4,206)	37,851	10.0%
Santa Barbara Channels	346,942	(115,647)	231,295	33.3%
SB Film Festival	54,960	(5,496)	49,464	10.0%
Visitor's Information Center	54,495	(5,450)	49,045	10.0%
New Beginnings	43,500	(4,350)	39,150	10.0%
<b>TOTAL</b>	<b>\$ 2,637,505</b>	<b>\$ (367,618)</b>	<b>\$ 2,269,887</b>	<b>13.9%</b>

These organizations provide worthwhile events, services and programs for the community. However, in the context of the major declines in General Fund revenues, we believe these reductions are appropriate in order to minimize further reductions to core City services such as fire, police, libraries, and parks.

## ENTERPRISE FUNDS

The City has seven distinct operations that are referred to as enterprise funds. These operations are primarily funded from user charges or restricted grant funding. In most cases, the revenues in the funds are restricted by law or contract to the purposes for which they are collected.



# BUDGET MESSAGE

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## City Administrator's Budget Message

Each of these funds has been affected to varying degrees by the recession of the past two years. However, each has also made considerable progress in improving the services provided to the public.

### Airport Fund

A major impact of the economic crisis has been the significant decline of air travel across the nation. In Santa Barbara, the number of passengers has declined markedly since late 2008. In this current fiscal year, passenger counts are expected to fall by 8.5%, the largest declines since fiscal year 2002 following the terrorist attacks in New York. These declines have a corresponding impact on those revenues driven by passenger volumes, such as parking, concessions, and rental car receipts.

In fiscal year 2011, most Airport revenues are expected to remain stable with little to no growth. However, construction of the new airline terminal will triple the square footage of airline space. As a result, terminal aviation revenues are expected to increase by approximately \$500,000, from \$2.1 million to \$2.6 million, as airlines will pay more for the added space they will be provided. These revenues will be partially offset by increased building costs, such as custodial services and utilities.

### Golf Fund

The Golf Fund has been affected the most of all enterprise operations by the recession. Over the last ten years, the number of rounds has steadily declined, consistent with national trends. However, the current recession has had a more dramatic impact on play on the course. Raising greens fees each year has helped minimize the loss of revenues, but it may also be contributing to the reduction in rounds played.

In addition to impacts from the recession, the Golf Course underwent major capital improvements during fiscal year 2010 to improve course utilization and water quality. During the construction period, the number of rounds played declined by approximately 20%. Fortunately, the improvements have added a number of features and visual elements that have improved the look and playability of the course. It is expected that these improvements will draw more players to the course and bring back those who left due to the construction.

While the fiscal year 2011 recommended budget includes increases to greens fees, staff has initiated a comprehensive analysis that considers trends and pricing to identify a more considered strategy to increase the level of play. Staff will be working with the Golf Advisory Committee and Parks and Recreation Commission to finalize the strategy prior to budget adoption in June.



# BUDGET MESSAGE

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## City Administrator's Budget Message

### Downtown Parking Fund

The Downtown Parking Fund is responsible for the maintenance and operation of nine surface parking lots and five parking structures. In fiscal year 2010, due to very conservative revenue estimates which accounted for the recession, Downtown Parking revenues met budget projections. For fiscal year 2011, revenues are estimated to remain essentially flat.

Fiscal year 2011 expenditures reflect the savings from the phase out of the My Ride and Employee Bus Programs that began in fiscal year 2009. Next fiscal year, the program will consist only of free bus passes to City employees, which will save approximately \$250,000. The fiscal year 2011 budget also reflects savings of \$100,000 in costs for electricity as a result of recent work completed to improve the energy efficiency of a number of parking structures.

In fiscal year 2010 the City implemented a pilot program in conjunction with the Downtown Organization to provide for additional police resources in the downtown area and parking facilities. This program was pursuant to the recommendations from the City Council subcommittee on Homelessness and Community Relations. The program provides for a 50% match of funds provided by the Downtown Organization to employ part time police officers to patrol these areas. This program has been successful and will continue into fiscal year 2011 at the same level of funding.

### Water Fund

The Water Fund provides water to City residents and businesses and is funded from service charges that are generally not directly impacted by economic downturns. Water revenues are primarily affected by weather conditions and voluntary conservation efforts. In fiscal year 2010, consumption will likely be below long-term averages due to awareness of the state-wide drought and increased conservation, and higher than normal levels of precipitation.

For fiscal year 2011, Water Fund operating expenses totaling \$31.4 million plus a capital program of \$3.3 million are fully balanced with operating revenues totaling \$34.8 million. Operating expenses are budgeted slightly below fiscal year 2010 budgeted expenses of \$29.8 million. However, the costs for water treatment will continue to be elevated over historic rates by \$1.4 million due to water quality impacts caused by the 2007 Zaca Fire.

The proposed budget reflects a proposed 3.5% increase to all water rates. This increase is part of the long-term rate strategy to support the Water Fund's extensive capital improvement needs. The rate increase would add approximately \$1 million; however, continued declines in water usage are expected to reduce revenues by over \$400,000. In total, revenues for fiscal



# BUDGET MESSAGE

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## City Administrator's Budget Message

year 2011 of \$34.9 million are expected to be \$630,488 higher than fiscal year 2010 adopted revenues.

The recommended capital program for fiscal year 2011 totals \$3.3 million. This does not include projects that we expect will be funded by the State Revolving Fund (SRF) Loan Program. We anticipate receiving a loan totaling \$29.92 million within the next several months. The loan will fund design and construction for two major projects: the Cater Advanced Treatment Project and the Ortega Groundwater Treatment Plant Rehabilitation Project. If approved, interest of \$505,058 will be paid on the loan during the construction period. Once the projects are completed, the fully amortized debt service payment is estimated at \$1.9 million per year.

### Wastewater Fund

The Wastewater Fund depends on revenues that are tied to water service rates. Because of caps contained in the rates, these revenues have less variability than water revenues, which are impacted by changes in weather conditions.

The recommended budget for fiscal year 2011 includes almost \$15 million in estimated revenues, which reflect a 4% increase to wastewater rates. The rate increases are estimated to generate \$556,482 in revenues from service charges above fiscal year 2010 and will help support the Wastewater Fund's large capital program in fiscal year 2011.

Operating expenses are budgeted at \$13.2 million, slightly above the \$13.1 million operating budget adopted for fiscal year 2010. Operating expenses include the continuation of the successful Sewer Lateral Rebate Program, budgeted again at \$700,000. However, the cost of the program is not supported by current revenues and will need to be evaluated in order to ensure the long term viability of the program.

The proposed fiscal year 2011 capital program totals \$4.3 million. It will be funded from \$1.8 million of operating revenues and \$2.5 million of reserves. The capital program includes the Headworks Screening Project estimated at \$3 million. This project will replace the antiquated grinding, screening, rag removal, and dewatering systems with an integrated modernized system.

### Waterfront Fund

The Waterfront Fund relies on revenues generated from parking fees, commercial leases and slip fees. While certain revenues have stabilized, others are being impacted by the effects of the economic downturn. Additionally, the department is embarking on major repairs to Marina





# BUDGET MESSAGE

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## City Administrator's Budget Message

1, which will create additional debt service costs to repay loans from the Department of Boating and Waterways.

The proposed operating budget for fiscal year 2011 totals \$10.9 million. Estimated operating revenue total \$11.75 million, leaving an operating surplus of \$807,689 that will fund part of the \$2,555,000 capital program. The remaining portion of the capital program of \$1,747,311 will be funded capital reserves totaling \$447,311, a \$1,200,000 loan and a \$100,000 from a grant from the Department of Boating and Waterways.

A 4% increase to slip fees is proposed for fiscal year 2011, as well as a new slip rate category for 60-foot and larger slips and end ties. In addition, slip transfer fees will increase \$25 per foot, except for 20-foot slips. These rate increases are expected to generate \$187,000 in additional revenues. However, they will be more than offset by a projected decline in revenues from leases. Revenues from leases with restaurants are expected to fall by \$220,029 (9%) in fiscal year 2011. Similarly, revenues from commercial leases are estimated to drop by over \$100,000 (7.4%).

### Solid Waste Fund

The Solid Waste Fund's recommended budget for fiscal year 2011 will rely on the one-time use of reserves totaling \$534,222 to offset revenue losses totaling \$1.1 million. The balance of revenue losses have been offset by reductions to budgeted expenditures for supplies, services and programs.

One of the most notable changes to the Solid Waste Fund relates to recycling revenues. In fiscal year 2010, revenues from the sale of collected recyclables will total \$871,000. However, due to major declines in the value of recyclables worldwide, the City will incur an estimated loss of \$37,000 in fiscal year 2011. Fortunately, we are now seeing a recovery in the recyclables market, and expect revenues to increase and normalize within the next several years.

Another notable change in the proposed budget is the shift of franchise fees from the haulers to the General Fund. Franchise fees are unrestricted revenues designed to reimburse the City for the use of the public right-of-way. All other franchise fees, including those relating to cable television, electric and natural gas franchises are accounted for in the General Fund. This shift of refuse franchise fees estimated at \$440,000 was identified as a measure to help address the budget shortfalls faced by the General Fund and was implemented late in fiscal year 2010.

Solid waste fees are proposed to be increased effective July 2010 by 2.9%. The increase includes a 1.4% increase to reimburse haulers approximately \$210,160 for the planned \$4 per



# BUDGET MESSAGE

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## City Administrator's Budget Message

ton increase in tipping fees charged at the County's Tajiguas Landfill, and an adjustment of 1.48%, per the City's franchise agreements with the haulers, for a "cost of living" increase based on the change in the Consumer Price Index.

## CHALLENGES AND ACCOMPLISHMENTS

Despite the serious economic times we face, it is important to recognize that most parts of the City organization continue to provide excellent services to our community and are making progress in a variety of different areas. These areas include improving our environment, moving the Plan Santa Barbara General Plan update to completion, addressing the complex issues of youth violence and homelessness, and investing in the City's aging infrastructure.

### Improving our Environment

Implementing programs for the benefit of the environment is not just environmentally sound, but is becoming financially sound as well. Some examples of what the City is doing to become more environmentally responsible while generating savings are discussed below.

#### Increasing Energy Efficiency of City Facilities

The City continues to look for opportunities to retrofit its own electrical systems and generate renewable energy in connection with new building constructions or renovations. As an example, the recently completed Fire Station Renovation Project included solar panels and green building materials, which resulted in being recognized with the prestigious Leadership in Energy and Environmental Design (LEED) gold certification. Two other facilities that received LEED certifications are the Airport's new Rental Car "Quick Turnaround" Facility, which also received gold certification; and a LEED platinum certification for the remodel of the Community Development and Public Works building at 630 Garden Street. This building is just one of six buildings *in the world* achieving platinum status for an existing building. At that facility, lighting was upgraded to energy efficient systems, and the heating, air and ventilation systems were upgraded to allow outside air to cool the building. These improvements are projected to save \$81,000 in electric charges per year.

#### Implementation of Foodscraps Recovery Program

On November 1, 2009, the City implemented a business foodscraps recovery and composting program, one of just a handful in the State. Foodscraps are collected at local businesses,



# BUDGET MESSAGE

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## City Administrator's Budget Message

primarily restaurants, and are sent to a composting facility in north Santa Barbara County where they are turned into compost that is sold and used throughout the central coast in agricultural applications. By participating in the program, businesses are helping to reduce the impacts of organic material in the local landfill; but equally important, businesses are saving money. Since the program's implementation in November, local businesses participating in the program have saved more than \$120,000.

### City Launches "Where's Your Bag?" Campaign

Plastic bags also have large scale impacts, particularly to the marine environment. Due to their fly-away tendencies, many plastic bags wind up on beaches and creeks, and ultimately in the ocean. Paper bags also have environmental impacts given the amount of energy consumed to produce them.

The City joined forces with the Santa Barbara Channelkeeper, Choose to Reuse, and the California Grocer's Association to implement the "Where's Your Bag?" Campaign. The campaign consists of public education materials, free reusable bag give-aways, and partnering with local businesses to promote the use of reusable bags through rewards and other incentives.

### Long-Term Planning

The most important planning effort in progress is the update to the City's General Plan, known as Plan Santa Barbara. In the year ahead, the City will determine the balance required between housing, open space, and transportation policies to best meet the community needs now and into the future. The effort focuses on five key policy drivers: growth management, historic and community character, policy and community health, energy and climate change, and economic and fiscal health. The Plan Santa Barbara effort is extremely important as it will shape how the City deals with its existing open spaces, historic heritage, building design standards, and architecture.

### Youth Violence

The Police Department has estimated that there are about 160 hard-core gang members in Santa Barbara. Another 750 young people are affiliated with, or are at high risk of, joining a gang.



# BUDGET MESSAGE

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## City Administrator's Budget Message

Last September, the City's Police Department coordinated with multiple state and federal law enforcement agencies to simultaneously descend on seven different locations to conduct searches and serve arrest warrants to individuals tied to criminal street gangs. The operation resulted in 12 arrests for trafficking illegal firearms and narcotics, the removal of dangerous weapons, and diminished the flow of illegal drugs from the streets of Santa Barbara.

In addition to enforcement, the City is deeply committed to proven programs that prevent and end youth violence, despite financial constraints. To that end, the City has been coordinating efforts with a multitude of governmental, philanthropic, and non-profit social service agencies that work directly with our most at-risk youth. Our focus is on enforcement and intervention, and also working with parents in the neighborhoods, and with our school district on prevention strategies.

The City's Police Activities League, also known as PAL, has been instrumental in helping at-risk youth through after-school programs, sports and other recreation activities. Participation in these programs has never been higher. The number of kids involved in after-school sports leagues has almost doubled in only two years. Likewise, participation in the City's summer drop-in program has increased by 40% in the same time period.

### Homelessness

A key issue facing the City and the entire community is homelessness. While the County-wide 10-year plan to end chronic homelessness has helped take over 350 chronically homeless people off the streets, the economic downturn has placed many more people at risk. In addition, significant cuts in State and County funding for social services have left some without a safety net. Consequently, the City is working with the County of Santa Barbara and other south coast cities to develop a comprehensive, regional approach. In the interim, the Rescue Mission and a variety of churches throughout the County voluntarily opened warming centers during rainy and cold nights during the winter.

### Investing in City Infrastructure

Despite the lack of funding in the City's General Fund, we are continuing efforts to upgrade aging infrastructure and municipal buildings through the use of restricted revenues, such as those from enterprise funds, federal and state grants and the Redevelopment Agency.





# BUDGET MESSAGE

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## City Administrator's Budget Message

### Neighborhood Improvements

One of the most visible projects is the replacement of the Haley and De La Vina Street Bridge. The bridge was built in 1915 and must be replaced to meet current standards for vehicle, pedestrian, water flow, and seismic safety. The new bridge will reduce flooding and potential property damage during major storm events.

The West Downtown Neighborhood Improvement Project currently underway will provide better street lighting and sidewalks. The pedestrian improvements along Ortega and Anapamu Streets between Castillo and Chapala Streets are expected to be completed in the summer.

### Beachside Improvements

Two important projects are currently underway along the beach. The first is the West Beach Pedestrian Improvement Project, which will enhance the beach access and pedestrian linkage between Stearns Wharf and the Harbor. The project includes new plaza areas and public art on the sidewalks to create a promenade feel that will enable visitors and residents to easily migrate to and from these two venues.

At the harbor, construction has begun to replace the thirty-year old marinas. The project is being funded by a loan from the State Department of Boating and Waterways, and is starting with Marina One, the largest marina in the harbor. With two docks being replaced each year, the project will take ten years to complete.

### Airport Terminal Expansion

The most significant event in fiscal year 2011 for the Airport will be the substantial completion of the new terminal facility that commenced construction in fiscal year 2010. Santa Barbara's new \$32 million airline terminal will provide larger boarding gate areas, centralized passenger screening, a variety of concessions, improved ground transportation access, boarding bridges, and additional restrooms. The project is primarily funded by grants from the Federal Aviation Agency, airline leases, and passenger facility charges. As with all Airport expenditures, no local tax dollars will be used for the Project.

The new two-story 67,000 square foot terminal is expected to be completed in early 2011 and achieve a LEED silver rating for sustainable building. The Airline Terminal Project will also include construction of a new reconfigured short term parking lot directly in front of the Terminal and a wider, longer loop road with a separate lane for public transportation vehicles. The historic portion of the existing Airline Terminal, which was built in 1942, is scheduled to



# BUDGET MESSAGE

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## City Administrator's Budget Message

open in late 2011 following its relocation adjacent to the new Terminal. The rehabilitated building will provide offices for Airport Patrol and the parking operation.

### Recreational and Cultural Facility Improvements

The historic Carrillo Recreation Center, built in 1913, is undergoing a renovation to improve seismic safety and accessibility to meet ADA requirements. The building is used by 100,000 people each year and its expected completion in December 2010 is much anticipated.

Thanks to a generous private donation from Rose Karat, the main adult section at the Eastside Library was recently renovated. The renovation added new computers, furniture, and other building upgrades. In addition, the City will be partnering with the Junior League at the Central Library on plans to renovate the library basement and building a new children's area. This project is still in design but, once completed, will give a fresh look to one of our oldest facilities.

## CONCLUSION

The development of the fiscal year 2011 budget has been a difficult and complex process. Throughout, three interrelated goals have been foremost:

- Maintain the City's financial integrity;
- Minimize cuts to critical services to the community; and
- Minimize layoffs to existing employees.

Achieving these goals has been stressful and challenging. Due to the severity of the economic downturn, forecasting revenues with a high degree of certainty has been almost impossible. This has resulted in the need to be conservative on our estimates to avoid future revenue shortfalls.

On the labor relations front, we have been negotiating simultaneously with several different labor associations. Each of these unions has its own organizational culture and is unique. While all of the unions are willing to work with management to help solve the City's fiscal challenges, each also wants to protect their individual members from layoffs and financial hardship.

Despite these challenges, I am very proud of the budget we are recommending to the City Council. It is a conservative financial plan, which will maintain the City's fiscal strength and integrity without using accounting gimmicks or budgetary reserves.



# BUDGET MESSAGE

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## City Administrator's Budget Message

The proposed budget minimizes major service cuts to the community, by spreading cuts throughout the organization and to community groups, taking advantage of employee vacancies, improving efficiency, and judiciously raising fees or shifting costs. While there will certainly be impacts, we believe they are acceptable, considering the difficult financial times we are facing.

And lastly, while the proposed budget does include employee layoffs, they have been minimized through the transfer of affected employees to other positions and a spirit of cooperation between departments. I am confident that more layoffs can be avoided once we complete our negotiations with the employee organizations.

## ACKNOWLEDGEMENTS

The preparation of the proposed budget has been a cooperative process that has involved employees throughout our organization. It required countless hours of study, analysis, and preparation. I especially want to commend the management team of our City for working cooperatively to put together the proposed budget. Their willingness to look at the "big picture" and work in a true spirit of teamwork has made this difficult task easier and has resulted in a much more responsible financial plan.

I also want to acknowledge the excellent work of the City's financial management team, headed by Interim Finance Director Bob Samario. Mr. Samario, along with Treasury Manager Jill Taura, Budget Manager Michael Pease, and Financial Analyst Jonathan Abad all worked late at night and on several weekends to ensure that the budget document was timely and professionally prepared. I appreciate the personal sacrifices they all endured during this hectic period.

And lastly, I also want to recognize members of the City Administrator's Office who also toiled late into the night to complete the proposed budget. This includes Assistant City Administrators Marcelo Lopez and Paul Casey, Labor Relations Manager Kristy Schmidt, Assistant to the City Administrator Nina Johnson, Administrative Analyst Lori Pedersen, and Administrator's Office Supervisor Linda Gunther.

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# DEPARTMENT SUMMARY

## Public Works

Provide for the public's needs relative to transportation, water, wastewater, and city owned buildings.

### About Public Works

Public Works responsibilities include the design and construction of the city's capital program projects, management and planning of a city transportation system, treatment and reliable distribution of high quality water at a reasonable price, collection and treatment of wastewater at a reasonable price, cost effective construction and maintenance of city streets, public drainage facilities, street lights, traffic signals and other city infrastructure facilities. As well, Public Works is responsible for the maintenance of the City fleet and all City facilities. To accomplish this mission, the Department is divided into six functional areas; Administration; Engineering Services; Facilities Maintenance, Fleet, Transportation; and Water Resources,

While the main office for Public Works is located at 630 Garden Street, the department is also responsible for operating the City's El Estero Wastewater Treatment Facility and the Cater Water Treatment Facility which provides basic water and sewer service to over 100,000 customers.



### Fiscal Year 2011 Budget Highlights

- Complete design and start construction of the Headworks Screening Replacement Project at the El Estero Wastewater Treatment Plant.
- Complete the design for the Ortega Street and Cabrillo Boulevard replacement bridges.
- Complete the undergrounding of utilities on Cliff Drive, on the Mesa.
- Design and construct the Fats, Oil, and Grease (FOG) pilot project to digest grease from restaurants for potential power supplies.
- Continue the Ozonation project at the Cater Water Treatment Facility to begin construction in the spring.



# DEPARTMENT SUMMARY

## Public Works

### Department Financial and Staffing Summary

	Actual FY 2009	Amended FY 2010	Projected FY 2010	Proposed FY 2011
<b>Authorized Positions</b>	<b>299.65</b>	<b>293.30</b>	<b>293.30</b>	<b>287.50</b>
<b>Hourly Employee Hours</b>	<b>184,569</b>	<b>163,880</b>	<b>161,071</b>	<b>176,540</b>
<b>Revenues</b>				
Fees and Service Charges	\$ 49,528,091	\$ 51,100,731	\$ 49,612,354	\$ 51,942,350
Franchise Fees - Electric	344,584	-	-	-
Gas Tax	1,463,671	1,725,000	1,456,532	1,350,000
Grants	-	818,200	100,000	-
Interest Income	2,974,410	1,823,600	1,845,098	1,565,300
Inter-fund Reimbursement	14,927,370	14,374,898	13,986,210	15,003,632
Intergovernmental	8,922,412	19,946,363	5,060,143	1,855,700
JPA Reimbursements	3,409,129	3,207,698	3,604,266	3,319,697
Measure D Sales Tax	4,165,124	4,800,000	3,798,393	-
Measure A Sales Tax	-	-	-	3,005,454
Other Revenue	898,906	545,413	452,421	355,650
Parking Violations	760,540	810,810	739,620	810,810
PBIA Assessment	843,248	875,000	810,000	840,000
Rents	-	23,740	23,740	23,740
Transfer In	58,575	-	-	-
Transportation Dev. Funds	58,466	50,000	50,000	54,308
Utility Users Tax	6,849,388	7,242,000	6,952,000	7,040,000
Overhead Allocation Recovery	642,897	802,706	802,706	750,836
General Fund Subsidy	990,767	399,110	38,977	250,666
<b>Total Department Revenue</b>	<b>\$96,837,578</b>	<b>\$108,545,269</b>	<b>\$89,332,460</b>	<b>\$88,168,143</b>
<b>Expenditures</b>				
Salaries and Benefits	\$ 29,966,980	\$ 30,998,606	\$ 29,434,672	\$ 31,897,170
Supplies and Services	20,128,167	24,308,128	23,058,331	22,975,059
Special Projects	6,864,861	8,966,399	6,157,463	6,968,464
Water Supply Purchases	7,107,301	7,776,465	6,551,505	7,757,191
Capital Equipment	176,943	1,037,432	287,043	321,832
Debt Service	3,994,063	6,449,560	5,993,587	6,489,891
Non-Capital Equipment	142,477	383,699	297,882	316,611
Transfers Out	1,830,255	1,079,899	1,079,899	748,957
Appropriated Reserve	-	506,026	-	257,459
<b>Total Operating Expenditures</b>	<b>\$70,211,047</b>	<b>\$81,508,214</b>	<b>\$72,860,382</b>	<b>\$77,732,634</b>
<b>Capital Program</b>	<b>\$ 20,820,503</b>	<b>\$ 74,536,596</b>	<b>\$ 40,460,196</b>	<b>\$ 13,975,149</b>
<b>Total Department Expenditures</b>	<b>\$91,031,550</b>	<b>\$156,042,810</b>	<b>\$113,320,578</b>	<b>\$91,707,783</b>
<b>Addition to (Use of) Reserves</b>	<b>\$5,806,028</b>	<b>\$(47,497,541)</b>	<b>\$(23,988,118)</b>	<b>\$(3,539,640)</b>





# DEPARTMENT SUMMARY

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## Public Works

The Public Works Department is budgeted in the following funds:

- General Fund
- Downtown Parking Fund
- Facilities Fund (ICS)
- Fleet Maintenance Fund (ICS)
- Fleet Replacement Fund (ICS)
- Miscellaneous Grants Fund
- Streets Fund
- Streets Grant Fund
- Street Sweeping Fund
- Transportation Development Fund
- Transportation Sales Tax Fund
- Water Fund
- Wastewater Fund
- Utility Undergrounding Fund

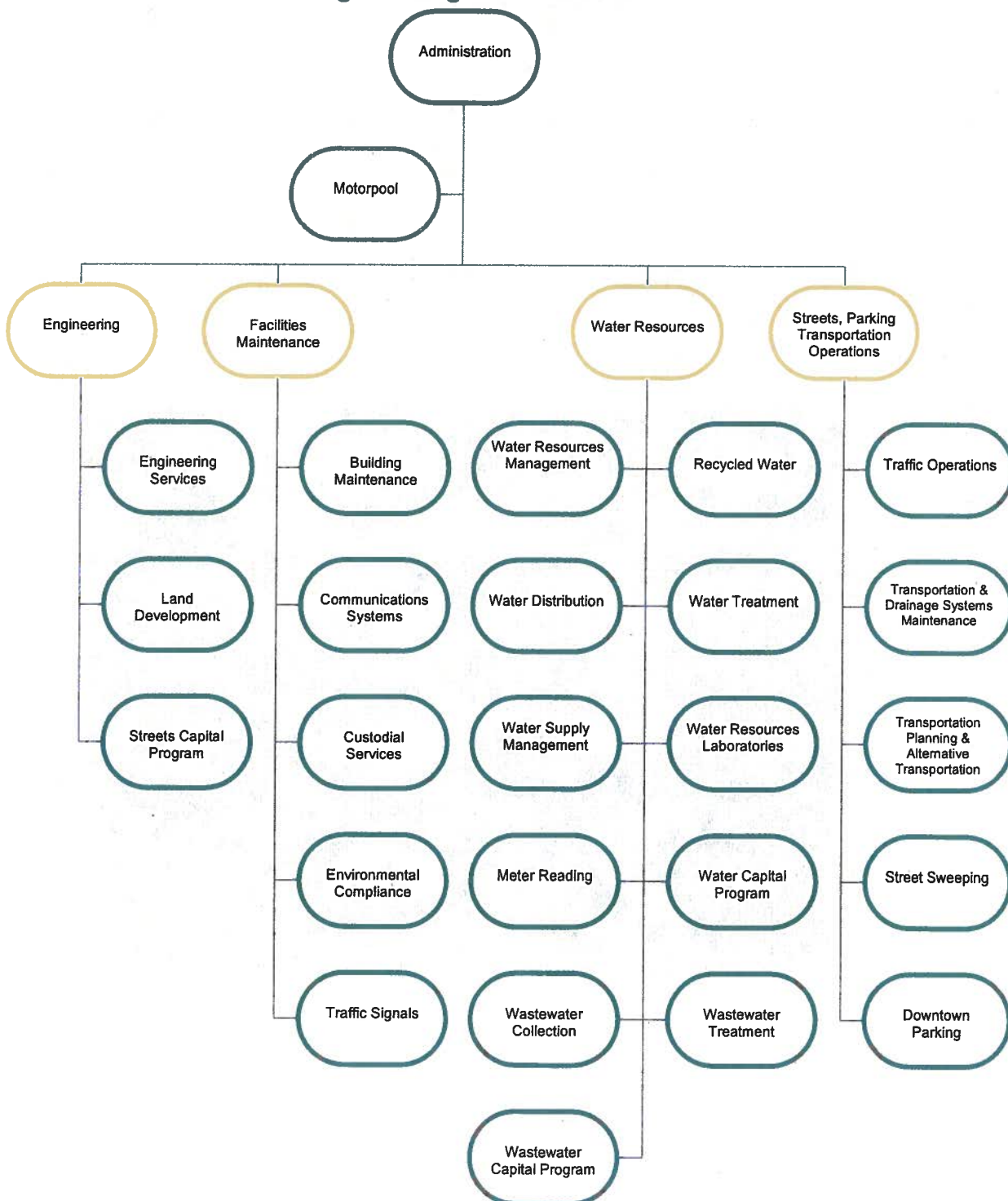




# DEPARTMENT SUMMARY

## Public Works

### Program Organizational Chart





# PROGRAMS & SERVICES

## PUBLIC WORKS PROGRAMS

Administration  
Engineering Services  
Land Development  
Environmental Compliance  
Traffic Operations  
Transportation Planning &  
Alternative Transportation  
Transportation and Drainage  
Systems Maintenance  
Street Sweeping  
Traffic Signals  
Streets Capital  
Underground Utility  
Downtown Parking  
Building Maintenance  
Motor Pool  
Communications Systems  
Custodial Services

### ➤ Water Resources Management

Recycled Water  
Water Distribution  
Water Treatment  
Water Supply Management  
Water Resources Laboratories  
Meter Reading  
Water Capital Program  
Wastewater Collection  
Wastewater Treatment  
Wastewater Capital Program



## RECENT PROGRAM ACHIEVEMENTS

Completed upgrade of Laboratory Information Management System main server and five workstations to new operating system.

## Water Resources Management

(Program Nos. 4611, 4612)

### Mission Statement

Provide support and direction to staff in order to ensure that city water, wastewater, and hazardous and solid waste systems are reliable, comply with all permits and regulations, protect public health and the environment, and are cost efficient.

### Program Activities

- Manage the city water, wastewater and recycled water, storage, treatment, distribution and collection systems, the solid waste collection systems, and the Long-Term Water Supply Program.
- Ensure compliance of water, wastewater, recycled water, hazardous waste, and solid waste collection systems, and the National Pollutant Discharge Elimination System (NPDES) Stormwater Management Program with extensive local, State, and Federal regulations.
- Develop short and long range water and wastewater resources and solid waste collection plans and capital programs.
- Provide staff support to the Public Works Director, City Administrator, Board of Water Commissioners, and City Council concerning water resources, hazardous waste, and solid waste issues.
- Develop annual Water, Wastewater, and Solid Waste Fund budgets and ensure that expenditures remain within adopted budget amounts.
- Provide ongoing budgetary guidance and support to all Water Resources Division sections.

### Key Objectives for Fiscal Year 2011

This Program's Key Objectives are captured in Water Capital (Program 4671) and Wastewater Capital (Program 4771)

## Financial and Staffing Information

	Actual FY 2009	Amended FY 2010	Projected FY 2010	Proposed FY 2011
<b>Authorized Positions</b>	<b>4.50</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Hourly Employee Hours</b>	<b>41</b>	<b>4,000</b>	<b>3,500</b>	<b>5,000</b>
<b>Revenues</b>				
Fees and Service Charges	\$ 29,053,309	\$ 30,232,500	\$ 29,064,881	\$ 30,895,000
Interest Income	1,622,034	1,008,000	1,008,000	860,900
JPA Reimbursements	3,049,141	2,857,698	3,254,266	2,926,786
Other Revenue	270,984	36,000	40,415	100,000
<b>Total Revenue</b>	<b>\$ 33,995,468</b>	<b>\$ 34,134,198</b>	<b>\$ 33,367,562</b>	<b>\$ 34,782,686</b>
<b>Expenditures</b>				
Salaries and Benefits	\$ 697,602	\$ 789,462	\$ 734,373	\$ 822,569
Supplies and Services	3,383,780	4,104,657	4,201,055	3,709,695
Special Projects	1,176,075	748,092	726,400	765,000
Debt Service	3,994,063	6,449,560	5,993,587	6,489,891
Non-Capital Equipment	2,590	29,750	29,750	30,000
Transfers Out	2,137	66,105	66,105	-
Appropriated Reserve	-	300,000	-	199,617
<b>Total Expenditures</b>	<b>\$ 9,256,247</b>	<b>\$ 12,487,626</b>	<b>\$ 11,751,270</b>	<b>\$ 12,016,772</b>
<b>Addition to (Use of) Reserves</b>	<b>\$ 24,739,221</b>	<b>\$ 21,646,572</b>	<b>\$ 21,616,292</b>	<b>\$ 22,765,914</b>

# PROGRAMS & SERVICES

## PUBLIC WORKS PROGRAMS

Administration  
Engineering Services  
Land Development  
Environmental Compliance  
Traffic Operations  
Transportation Planning &  
Alternative Transportation  
Transportation and Drainage  
Systems Maintenance  
Street Sweeping  
Traffic Signals  
Streets Capital  
Underground Utility  
Downtown Parking  
Building Maintenance  
Motor Pool  
Communications Systems  
Custodial Services  
Water Resources Management

### ➤ Recycled Water

Water Distribution  
Water Treatment  
Water Supply Management  
Water Resources Laboratories  
Meter Reading  
Water Capital Program  
Wastewater Collection  
Wastewater Treatment  
Wastewater Capital Program



## RECENT PROGRAM ACHIEVEMENTS

Installed by-pass  
piping to allow water  
to be supplied to park  
restrooms during times  
when the distribution  
pump station is off-line.

## Recycled Water

(Program No. 4621)

### Mission Statement

Provide cost efficient treatment and distribution of recycled water in accordance with state regulations in order to conserve city potable water supplies.

### Program Activities

- Provide reclaimed water to established service connections.
- Provide public education and assistance on the use of reclaimed water.
- Implement required agreements and ensure compliance with state regulations for users on the reclamation distribution system.
- Provide guidance, training education materials, and signage for landscape and toilet flushing uses of reclaimed water.

### Key Objectives for Fiscal Year 2011

- Perform inspections of all recycled water sites to meet the annual State inspection requirement.
- Provide one class for recycled water users to meet the annual State training requirement.

## Financial and Staffing Information

	Actual FY 2009	Amended FY 2010	Projected FY 2010	Proposed FY 2011
<b>Authorized Positions</b>	<b>4.75</b>	<b>4.75</b>	<b>4.75</b>	<b>4.75</b>
<b>Hourly Employee Hours</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>				
Other Revenue	\$ 1,794	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 1,794</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Salaries and Benefits	\$ 397,671	\$ 489,599	\$ 408,383	\$ 519,870
Supplies and Services	277,615	318,988	312,657	239,532
Special Projects	-	10,000	5,000	8,000
<b>Total Expenditures</b>	<b>\$ 675,286</b>	<b>\$ 818,587</b>	<b>\$ 726,040</b>	<b>\$ 767,402</b>
<b>Addition to (Use of) Reserves</b>	<b>\$ (673,492)</b>	<b>\$ (818,587)</b>	<b>\$ (726,040)</b>	<b>\$ (767,402)</b>

## Program Performance Measures

Performance Measures	Actual FY 2009	Projected FY 2010	Proposed FY 2011
Inspections performed	80	80	80
Classes for recycled water users	1	1	1
Million gallons of recycled water used	238.32	300	260.8
Cost per million gallons of recycled water used	\$5,998	\$1,820	\$2,791



# PROGRAMS & SERVICES

## PUBLIC WORKS PROGRAMS

Administration  
Engineering Services  
Land Development  
Environmental Compliance  
Traffic Operations  
Transportation Planning &  
Alternative Transportation  
Transportation and Drainage  
Systems Maintenance  
Street Sweeping  
Traffic Signals  
Streets Capital  
Underground Utility  
Downtown Parking  
Building Maintenance  
Motor Pool  
Communications Systems  
Custodial Services  
Water Resources Management  
Recycled Water  
➤ **Water Distribution**  
Water Treatment  
Water Supply Management  
Water Resources Laboratories  
Meter Reading  
Water Capital Program  
Wastewater Collection  
Wastewater Treatment  
Wastewater Capital Program



## RECENT PROGRAM ACHIEVEMENTS

Completed  
construction and  
landscaping of the San  
Roque Well.

## Water Distribution

(Program No. 4631)

### Mission Statement

Convey water to customers in a reliable and cost-efficient manner and provide drinking water that meets all state and federal regulations.

### Program Activities

- Operate and maintain the city's water distribution system comprised of Gibraltar Lake and Dam, water distribution pipelines, water pumping stations, reservoirs, pressure reducing stations, service connections and meters.
- Operate and maintain the groundwater well system.
- Distribute potable water to city residents.
- Operate and maintain the city's reclaimed water distribution system comprised of distribution pipelines, a pumping station, a reservoir, pressure reducing stations and service connections.
- Operate and maintain the reclamation distribution system, which has the capacity to treat and deliver 1,200 acre feet per year.
- Provide 24-hour emergency response services for all city departments through the emergency service unit.

### Key Objectives for Fiscal Year 2011

- Operate the water distribution system to meet 100% of all applicable State and Federal requirements.
- Exercise 35% (2,600) of the valves in the water distribution system annually.
- Flush 80% of the fire hydrants and transmission mains annually.
- Restore water service within 8 hours after shutdown 75% of the time.
- Clean at least 10 of the 12 water distribution reservoirs annually.



## Financial and Staffing Information

	Actual FY 2009	Amended FY 2010	Projected FY 2010	Proposed FY 2011
<b>Authorized Positions</b>	<b>33.02</b>	<b>33.02</b>	<b>33.02</b>	<b>33.02</b>
<b>Hourly Employee Hours</b>	<b>4,478</b>	<b>15,000</b>	<b>2,000</b>	<b>3,000</b>
<b>Revenues</b>				
Other Revenue	\$ 150	\$ -	\$ 895	\$ -
<b>Total Revenue</b>	<b>\$ 150</b>	<b>\$ -</b>	<b>\$ 895</b>	<b>\$ -</b>
<b>Expenditures</b>				
Salaries and Benefits	\$ 3,036,704	\$ 3,371,805	\$ 3,080,162	\$ 3,356,912
Supplies and Services	2,551,804	2,900,050	2,803,919	2,840,162
Special Projects	56,025	52,019	50,000	50,000
Capital Equipment	66,891	67,400	67,000	69,422
Non-Capital Equipment	59,256	118,960	118,000	91,211
Transfers Out	32,062	16,575	16,575	-
<b>Total Expenditures</b>	<b>\$ 5,802,742</b>	<b>\$ 6,526,809</b>	<b>\$ 6,135,656</b>	<b>\$ 6,407,707</b>

## Program Performance Measures

Performance Measures	Actual FY 2009	Projected FY 2010	Proposed FY 2011
Perce of State and Federal requirements achieved	100%	100%	100%
Valves exercised	2,996	2,700	2,600
Fire hydrants and transmission main blow off valves flushed	13 valves/ 2,441 hydrants	11 valves/ 2,250 hydrants	10 valves/ 2000 hydrants
Percent of water restored within 8 hours	92%	80%	75%
Water distribution reservoirs cleaned	11	11	10
Water Main Breaks	58	100	100

# PROGRAMS & SERVICES

## PUBLIC WORKS PROGRAMS

Administration  
Engineering Services  
Land Development  
Environmental Compliance  
Traffic Operations  
Transportation Planning &  
Alternative Transportation  
Transportation and Drainage  
Systems Maintenance  
Street Sweeping  
Traffic Signals  
Streets Capital  
Underground Utility  
Downtown Parking  
Building Maintenance  
Motor Pool  
Communications Systems  
Custodial Services  
Water Resources Management  
Recycled Water  
Water Distribution

### ➤ Water Treatment

Water Supply Management  
Water Resources Laboratories  
Meter Reading  
Water Capital Program  
Wastewater Collection  
Wastewater Treatment  
Wastewater Capital Program



## RECENT PROGRAM ACHIEVEMENTS

Successfully operated the plant and treated the water through two major wildfires, one of which caused staff to evacuate Cater.

## Water Treatment

(Program Nos. 4641, 4642)

### Mission Statement

Provide safe drinking water that is treated in a cost-effective manner and complies with state and federal regulations.

### Program Activities

- Operate and maintain the Cater Water Treatment Facility to achieve compliance with state and federal drinking water regulations.
- Provide regional water treatment for the City of Santa Barbara, Montecito Water District and Carpinteria Valley Water District, supplying drinking water to the communities of Santa Barbara, Montecito, Summerland, and Carpinteria.
- Maintain the C. Meyer Desalination Facility in long-term storage to supplement existing water supplies.

### Key Objectives for Fiscal Year 2011

- Perform 100% of preventative maintenance for the Cater Water Treatment Plant, in accordance with the annual preventative maintenance plan.
- Perform 100% of preventative maintenance for the C. Meyer Desalination Facility, in accordance with the annual preventative maintenance plan.
- Maintain 100% compliance with California Department of Health Services Primary Water Quality Regulations.
- Maintain C. Meyer Desalination Facility in long-term storage for reactivation when required to supplement other water supplies.

## Financial and Staffing Information

	Actual FY 2009	Amended FY 2010	Projected FY 2010	Proposed FY 2011
<b>Authorized Positions</b>	<b>13.80</b>	<b>13.80</b>	<b>13.80</b>	<b>13.80</b>
<b>Hourly Employee Hours</b>	<b>1,632</b>	<b>6,500</b>	<b>4,000</b>	<b>6,080</b>
<b>Revenues</b>				
Other Revenue	\$ 9,635	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 9,635</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Salaries and Benefits	\$ 1,719,699	\$ 1,793,850	\$ 1,870,788	\$ 1,856,328
Supplies and Services	1,916,991	3,918,948	3,479,709	3,486,084
Special Projects	30	-	-	-
Capital Equipment	3,000	17,000	17,000	17,510
Non-Capital Equipment	1,365	18,700	18,700	11,200
Transfers Out	534	276	276	-
<b>Total Expenditures</b>	<b>\$ 3,641,619</b>	<b>\$ 5,748,774</b>	<b>\$ 5,386,473</b>	<b>\$ 5,371,122</b>

## Program Performance Measures

Performance Measures	Actual FY 2009	Projected FY 2010	Proposed FY 2011
Scheduled preventative maintenance at Cater Treatment Plant completed	100%	100%	100%
Scheduled preventative maintenance at Desalination facility completed	100%	100%	100%
Million Gallons (MG) of water treated	6,757	7,400	7,500
Cost per Million Gallons	\$717	\$800	\$750
Emergency Trouble Reports	26	50	50



# PROGRAMS & SERVICES

## PUBLIC WORKS PROGRAMS

Administration  
Engineering Services  
Land Development  
Environmental Compliance  
Traffic Operations  
Transportation Planning &  
Alternative Transportation  
Transportation and Drainage  
Systems Maintenance  
Street Sweeping  
Traffic Signals  
Streets Capital  
Underground Utility  
Downtown Parking  
Building Maintenance  
Motor Pool  
Communications Systems  
Custodial Services  
Water Resources Management  
Recycled Water  
Water Distribution  
Water Treatment  
➤ **Water Supply Management**  
Water Resources Laboratories  
Meter Reading  
Water Capital Program  
Wastewater Collection  
Wastewater Treatment  
Wastewater Capital Program



## RECENT PROGRAM ACHIEVEMENTS

Launched the "Smart Landscape Rebate Program" and the "Water Wise Gardening in S.B. County" interactive database on water efficient landscaping.

## Water Supply Management

(Program No. 4651)

### Mission Statement

Provide an adequate supply of water by implementing the Long-Term Water Supply Program, which includes a cost-effective water conservation element and a diverse portfolio of supplies.

### Program Activities

- Implement the Long-Term Water Supply Program.
- Provide up to 8,277 acre-feet of water per year from the Cachuma Project and up to 3,000 acre-feet of water per year from the State Water Project.
- Advise on optimal use of the city's diverse sources of water supplies.
- Provide information on city water supplies and water conservation via the city's Internet website, with quarterly or more frequent updates and prompt responses to inquiries.
- Maintain and protect surface water supplies from the Santa Ynez River.
- Manage a cost-effective customer-response based water conservation program that meets federal and state requirements.

### Key Objectives for Fiscal Year 2011

- Have available at least 3,000 acre-feet (AF) of carryover in Lake Cachuma at the start of the third complete water year following each Cachuma spill.
- Achieve a 95% customer satisfaction rate for home water check-ups.
- Implement conditions from State Water Resources Control Board hearing to maintain Cachuma project water rights.
- Present annual Water Supply Management Report for the previous water year to Council for adoption by January 30, 2011.
- Ensure that water deliveries are not reduced by more than 10% during a "critical period" drought as modeled for the Long Term Water Supply Program.
- Maintain 100% compliance with California Urban Water Conservation Council Best Management Practices.
- Ensure that expenditures under the Water Purchases Program stay within budgeted amounts (including any supplemental appropriations as needed due to extraordinary water shortage conditions) and meet payment schedules.
- Implement a procedure for reporting to City program owners on water use in their facilities.

## Key Objectives for Fiscal Year 2011 (cont'd)

- Assist in completion of the Plan Santa Barbara EIR in relation to water supply issues and develop policy options and water supply planning alternatives in support of an update of the City's Long-Term Water Supply Program.
- Prepare an updated Urban Water Management Plan in compliance with the State deadline.
- Implement a procedure for tracking City capital project conformance with City standards for water conservation.

## Financial and Staffing Information

	Actual FY 2009	Amended FY 2010	Projected FY 2010	Proposed FY 2011
<b>Authorized Positions</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Hourly Employee Hours</b>	<b>1,283</b>	<b>4,000</b>	<b>500</b>	<b>2,000</b>
<b>Revenues</b>				
Fees and Service Charges	\$ -	\$ 18,000	\$ 18,000	\$ -
Intergovernmental	20,000	36,098	30,143	-
<b>Total Revenue</b>	<b>\$ 20,000</b>	<b>\$ 54,098</b>	<b>\$ 48,143</b>	<b>\$ -</b>
<b>Expenditures</b>				
Salaries and Benefits	\$ 462,131	\$ 595,390	\$ 449,550	\$ 584,591
Supplies and Services	189,877	409,108	362,361	485,826
Special Projects	81,053	544,663	145,468	471,000
Water Supply Purchases	7,107,301	7,776,465	6,551,505	7,757,191
Non-Capital Equipment	-	20,950	18,328	20,950
Transfers Out	2,138	1,105	1,105	-
<b>Total Expenditures</b>	<b>\$ 7,842,500</b>	<b>\$ 9,347,681</b>	<b>\$ 7,528,317</b>	<b>\$ 9,319,558</b>

## Program Performance Measures

Performance Measures	Actual FY 2009	Projected FY 2010	Proposed FY 2011
Acre-feet of end-of-year (September 30) carryover	3,200	5,000	3,000
Satisfaction rate as measured by percent responding "4" ("Very Good") or better on "Overall Satisfaction" survey item	100%	95%	95%
Water Purchases Budget	\$7.2M	\$7.3M	\$7.9M
Home Water Check-ups	515	500	450



# PROGRAMS & SERVICES

## PUBLIC WORKS PROGRAMS

Administration  
Engineering Services  
Land Development  
Environmental Compliance  
Traffic Operations  
Transportation Planning &  
Alternative Transportation  
Transportation and Drainage  
Systems Maintenance  
Street Sweeping  
Traffic Signals  
Streets Capital  
Underground Utility  
Downtown Parking  
Building Maintenance  
Motor Pool  
Communications Systems  
Custodial Services  
Water Resources Management  
Recycled Water  
Water Distribution  
Water Treatment  
Water Supply Management  
➤ **Water Resources Laboratories**  
Meter Reading  
Water Capital Program  
Wastewater Collection  
Wastewater Treatment  
Wastewater Capital Program



## RECENT PROGRAM ACHIEVEMENTS

Completed upgrade of  
Laboratory Information  
Management System  
main server and five  
workstations to new  
operating system.

## Water Resources Laboratories

(Program Nos. 4661, 4662)

### Mission Statement

Provide cost efficient analytical testing services and high-quality data to meet the testing requirements of the water and wastewater systems.

### Program Activities

- Perform all required testing in accordance with Environmental Protection Agency (EPA) approved analytical methods.
- Provide laboratory services and conduct water and wastewater sampling for special projects and research.
- Perform and complete water pollution and water supply proficiency testing.
- Provide and submit the regulatory report to the California Regional Water Quality Control Board and the California Department of Health Services.
- Maintain all major analytical instrumentation in accordance with the Good Laboratory Practice Protocols.
- Provide ongoing technical training to all staff.

### Key Objectives for Fiscal Year 2011

- Produce valid data from 99% of completed tests.
- Complete samples and provide data so that National Pollutant Discharge Elimination System and Drinking Water Reports can be submitted by the due date.
- Complete all necessary sampling and analyses to maintain compliance with current and pending drinking water regulations. Monitor all required existing primary and secondary drinking water regulations.
- Develop an accurate "cost-per-sample analyzed" algorithm for all laboratory samples received based upon the type of laboratory test(s) performed.
- Develop a method to evaluate laboratory staff workload levels based upon actual fiscal year workload data, financial information, and laboratory industry-specific standards. Use the workload analysis results to produce a written recommendation report for Public Works management review by April 1, 2011.

## Key Objectives for Fiscal Year 2011 (cont'd)

- o Maintain and update the existing Laboratory Information Management System (LIMS) application software according the Good Laboratory Practice Guidelines.

## Financial and Staffing Information

	Actual FY 2009	Amended FY 2010	Projected FY 2010	Proposed FY 2011
<b>Authorized Positions</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>Hourly Employee Hours</b>	<b>3,396</b>	<b>3,000</b>	<b>2,100</b>	<b>2,040</b>
<b>Revenues</b>				
Other Revenue	\$ 100	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Salaries and Benefits	\$ 699,108	\$ 732,180	\$ 698,353	\$ 749,892
Supplies and Services	326,779	413,223	427,739	447,023
Capital Equipment	2,642	50,865	50,000	50,000
Non-Capital Equipment	4,908	22,600	20,589	18,000
Transfers Out	1,603	829	829	-
<b>Total Expenditures</b>	<b>\$ 1,035,040</b>	<b>\$ 1,219,697</b>	<b>\$ 1,197,510</b>	<b>\$ 1,284,915</b>

## Program Performance Measures

Performance Measures	Actual FY 2009	Projected FY 2010	Proposed FY 2011
Percent of tests with valid data	100%	99.95%	99.96%
Drinking water, wastewater and creek samples received	14,907	14,200	14,200
Analyses performed	58,079	51,000	51,000
Special or follow-up samples received	1,626	436	500
Special and or follow-up analyses performed	8,707	3,284	3,000
Average cost per analysis	\$19.87	\$23.50	\$23.50

# PROGRAMS & SERVICES

## PUBLIC WORKS PROGRAMS

Administration  
Engineering Services  
Land Development  
Environmental Compliance  
Traffic Operations  
Transportation Planning &  
Alternative Transportation  
Transportation and Drainage  
Systems Maintenance  
Street Sweeping  
Traffic Signals  
Streets Capital  
Underground Utility  
Downtown Parking  
Building Maintenance  
Motor Pool  
Communications Systems  
Custodial Services  
Water Resources Management  
Recycled Water  
Water Distribution  
Water Treatment  
Water Supply Management  
Water Resources Laboratories  
➤ **Meter Reading**  
Water Capital Program  
Wastewater Collection  
Wastewater Treatment  
Wastewater Capital Program



## RECENT PROGRAM ACHIEVEMENTS

Read 100% of the 321,232 meters, on time, per year according to an approved monthly schedule, for accurate water billing.

## Meter Reading

(Program No. 4681)

### Mission Statement

Read water meters for accurate and timely utility billings and respond to field service requests in a timely, courteous, efficient, and safe manner.

### Program Activities

- Read approximately 26,000 water meters every 27-33 days.
- Process approximately 10,000 service orders to begin and terminate service.
- Maintain water meters and make recommendations for replacement.
- Download daily route meter reading data to the centralized utility billing system.
- Field-check new water meter installations.
- Maintain and manage an active water meter inventory.
- Provide information to public service providers regarding unusual circumstances affecting the elderly through the Gatekeeper Program.

### Key Objectives for Fiscal Year 2011

- Respond to 100% of service orders within 1 working day.
- Maintain a 100% reading accuracy rate.
- Read 100% of water meters according to an approved monthly schedule.



## Financial and Staffing Information

	Actual FY 2009	Amended FY 2010	Projected FY 2010	Proposed FY 2011
<b>Authorized Positions</b>	<b>5.65</b>	<b>5.70</b>	<b>5.70</b>	<b>6.00</b>
<b>Hourly Employee Hours</b>	<b>390</b>	<b>0</b>	<b>1,880</b>	<b>0</b>
<b>Expenditures</b>				
Salaries and Benefits	\$ 459,054	\$ 450,692	\$ 470,348	\$ 493,114
Supplies and Services	52,775	57,200	53,802	114,003
Capital Equipment	-	-	-	80,000
<b>Total Expenditures</b>	<b>\$ 511,829</b>	<b>\$ 507,892</b>	<b>\$ 524,150</b>	<b>\$ 687,117</b>

The Meter Reading program was previously budgeted in the Finance Department.

## Program Performance Measures

<b>Performance Measures</b>	<b>Actual FY 2009</b>	<b>Projected FY 2010</b>	<b>Proposed FY 2011</b>
Percent of service calls responded to within 1 working day	100%	100%	100%
Percent of accuracy of meters read	99.99%	99.97%	100%
Percent of meters read each month according to schedule	100%	100%	100%
Meters read annually	321,232	321,804	321,854
Meters read per month per meter reader	5,330	5,363	5,364
Return visits for missed reads	812	800	800
Percent of missed reads completed within 1 working day	100%	100%	100%
Meters turned off for non-payment	1,434	1,150	1,150
Service orders processed	12,324	11,000	12,000
Cost per meter read	\$1.40	\$1.43	\$1.43

# PROGRAMS & SERVICES

## PUBLIC WORKS PROGRAMS

Administration  
Engineering Services  
Land Development  
Environmental Compliance  
Traffic Operations  
Transportation Planning &  
Alternative Transportation  
Transportation and Drainage  
Systems Maintenance  
Street Sweeping  
Traffic Signals  
Streets Capital  
Underground Utility  
Downtown Parking  
Building Maintenance  
Motor Pool  
Communications Systems  
Custodial Services  
Water Resources Management  
Recycled Water  
Water Distribution  
Water Treatment  
Water Supply Management  
Water Resources Laboratories  
Meter Reading

### ➤ Water Capital Program

Wastewater Collection  
Wastewater Treatment  
Wastewater Capital Program



## RECENT PROGRAM ACHIEVEMENTS

Completed rehabilitation of  
the Cater Sedimentation  
basins.

## Water Capital Program

(Program No. 4671)

### Mission Statement

Develop, fund, design and construct projects that will maintain, upgrade and enhance the city's water system infrastructure in order to ensure a continual supply of safe water for both domestic and fire protection purposes.

### Program Activities

- Determine the work required to maintain and upgrade the city's water supply, treatment, distribution, and recycled water infrastructure.
- Develop the necessary funding to facilitate the Water Capital Program.
- Approve the design, plans and specifications for constructing Water Capital Projects.
- Assist the Public Works Engineering Division in moving projects through the city's planning, environmental, and permitting process, when appropriate.
- Assist Engineering staff in the bid, award, monitoring and inspection of Water Capital projects through completion of construction, when appropriate.

### Key Objectives for Fiscal Year 2011

- Ensure that 80% of the performance measures for the Water Section are met.
- Award a construction contract for the Cater Ozonation Project by January 30, 2011.
- Award a construction contract for the Ortega Groundwater Treatment Plant Rehabilitation Project by January 30, 2011.
- Complete 80% of the construction for the Fiscal Year 2010 Water Main Replacement Project by June 30, 2011.
- Complete the installation of an emergency generator for the El Cielito Pump Station by June 30, 2011.



## Financial and Staffing Information

	Actual FY 2009	Amended FY 2010	Projected FY 2010	Proposed FY 2011
<b>Authorized Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Hourly Employee Hours</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>				
Intergovernmental	\$ 11,280	\$ 126,177	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 11,280</b>	<b>\$ 126,177</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Capital Program	\$ 4,627,486	\$ 22,736,767	\$ 13,936,949	\$ 3,349,702
<b>Total Expenditures</b>	<b>\$ 4,627,486</b>	<b>\$ 22,736,767</b>	<b>\$ 13,936,949</b>	<b>\$ 3,349,702</b>

No staff is allocated to this budgetary program.

# PROGRAMS & SERVICES

## PUBLIC WORKS PROGRAMS

Administration  
Engineering Services  
Land Development  
Environmental Compliance  
Traffic Operations  
Transportation Planning &  
Alternative Transportation  
Transportation and Drainage  
Systems Maintenance  
Street Sweeping  
Traffic Signals  
Streets Capital  
Underground Utility  
Downtown Parking  
Building Maintenance  
Motor Pool  
Communications Systems  
Custodial Services  
Water Resources Management  
Recycled Water  
Water Distribution  
Water Treatment  
Water Supply Management  
Water Resources Laboratories  
Meter Reading  
Water Capital Program  
➤ **Wastewater Collection**  
Wastewater Treatment  
Wastewater Capital Program



## RECENT PROGRAM ACHIEVEMENTS

Replaced 3,000 linear feet of sewer main lines, repaired 75 main line defects, and installed 10 new sewer manholes.

## Wastewater Collection

(Program No. 4632)

### Mission Statement

Convey wastewater to the treatment plant reliably and cost efficiently, meet all applicable state and federal regulations, and protect the environment.

### Program Activities

- Maintain wastewater collection system to prevent sewer overflows.
- Respond to stoppage and overflow calls and contain overflows in a timely manner.
- Manage the Preventive Maintenance Program for the wastewater collection system and lift stations.
- Conduct a sanitary sewer smoke-testing program to identify areas of inflow/infiltration.
- Operate wastewater collection system to comply with state and federal reporting requirements.
- Enhance collection system performance by maintaining system hydraulic capacity to allow system to operate at its design capacity.

### Key Objectives for Fiscal Year 2011

- Limit the number of Category One overflows to 9 or less per year.
- Respond to 98% of stoppages and overflow calls within two hours.
- Review 95% of all private lateral CCTV inspection tapes within 5 working days of receipt.
- Inspect 130 restaurants for compliance with grease trap maintenance requirements.
- Comply with all State and Federal reporting requirements for wastewater collection as specified in the National Pollution Discharge Elimination System Permit issued to the City.
- Implement a new, system-wide, sewer main preventative maintenance cleaning program that establishes a pipe-specific cleaning frequency in the Cartegraph CMMS, and complete quarterly reports.
- Implement a new GPS tracking system and provide monthly status reports that track cleaning performance quality assurance, quality control metrics on a crew -specific basis.
- Provide quarterly reports on the status of the Sewer Lateral Inspection Program (SLIP) and include this information as an element of the Annual Report to management

## Financial and Staffing Information

	Actual FY 2009	Amended FY 2010	Projected FY 2010	Proposed FY 2011
<b>Authorized Positions</b>	<b>18.53</b>	<b>18.53</b>	<b>18.53</b>	<b>18.53</b>
<b>Hourly Employee Hours</b>	<b>3,120</b>	<b>6,000</b>	<b>3,500</b>	<b>4,000</b>
<b>Expenditures</b>				
Salaries and Benefits	\$ 1,533,724	\$ 1,752,506	\$ 1,614,046	\$ 1,858,146
Supplies and Services	1,045,637	997,891	959,369	947,448
Special Projects	13,503	-	-	-
Capital Equipment	825	15,400	15,000	15,400
Non-Capital Equipment	7,806	9,678	9,910	9,678
Transfers Out	28,855	14,917	14,917	-
<b>Total Expenditures</b>	<b>\$ 2,630,350</b>	<b>\$ 2,790,392</b>	<b>\$ 2,613,242</b>	<b>\$ 2,830,672</b>

## Program Performance Measures

Performance Measures	Actual FY 2009	Projected FY 2010	Proposed FY 2011
Category One sewer overflows	9	10	<9
Percent of calls responded to and resolved within two hours	100%	98%	98%
Percent of CCTV inspection tapes reviewed within 5 days	100%	90%	90%
Restaurants Inspected	122	130	130
Category Two sewer overflows	9	16	15
Percent of wastewater collection pipes cleaned	62%	90%	72%
Stoppages in the collection system	52	50	35
Miles of Pipeline inspected using the Close Circuit Television	21.5	25	25
Miles of sewer main cleaned on unscheduled reactive maintenance	14.5	30	25
Manholes inspected in Easement Program.	375	300	225

# PROGRAMS & SERVICES

## PUBLIC WORKS PROGRAMS

Administration  
Engineering Services  
Land Development  
Environmental Compliance  
Traffic Operations  
Transportation Planning &  
Alternative Transportation  
Transportation and Drainage  
Systems Maintenance  
Street Sweeping  
Traffic Signals  
Streets Capital  
Underground Utility  
Downtown Parking  
Building Maintenance  
Motor Pool  
Communications Systems  
Custodial Services  
Water Resources Management  
Recycled Water  
Water Distribution  
Water Treatment  
Water Supply Management  
Water Resources Laboratories  
Meter Reading  
Water Capital Program  
Wastewater Collection  
➤ **Wastewater Treatment**  
Wastewater Capital Program



## RECENT PROGRAM ACHIEVEMENTS

Developed and implemented an expanded maintenance program and conducted an inventory review of existing on-site parts and materials.

## Wastewater Treatment

(Program No. 4711)

### Mission Statement

Provide cost efficient wastewater treatment, protect ocean water quality and public health, and comply with National Pollution Discharge Elimination System (NPDES) permit requirements.

### Program Activities

- Operate the El Estero Wastewater Treatment Plant to comply with discharge limitations as required by the Regional Water Quality Control Board.
- Operate the El Estero Wastewater Treatment Plant to assure air emission compliance with the Santa Barbara Air Pollution Control District Permit.
- Operate Pretreatment Program to inspect and sample industrial dischargers to the city's wastewater collection system.
- Maintain the El Estero Wastewater Treatment Plant using predictive and preventive maintenance methods.
- Continue public outreach and education to inform the public of environmental benefits of the El Estero Wastewater Treatment Plant process.

### Key Objectives for Fiscal Year 2011

- Achieve at least 99.9% compliance with wastewater discharge limits as listed in the NPDES permit issued by Regional Water Quality Control Board.
- Achieve 100% compliance with local air emissions standards as specified in the Santa Barbara Air Pollution Control District permit requirements.
- Achieve at least 99.9% compliance with discharge limits for recycled water as listed in the Water Reclamation Discharge permit issued by the Regional Water Quality Control Board.
- Collect asset/equipment attribute information and add the data to the Computerized Maintenance Management System (CMMS).
- Identify and document parts and materials requirements for all plant maintenance tasks scheduled in the CMMS and enter the data into the inventory management module of the CMMS.
- Complete assigned preventative maintenance tasks for the wastewater treatment plant and assess baseline results regarding overall completion rate and associated task backlog.



## Financial and Staffing Information

	Actual FY 2009	Amended FY 2010	Projected FY 2010	Proposed FY 2011
<b>Authorized Positions</b>	<b>25.75</b>	<b>24.75</b>	<b>24.75</b>	<b>24.75</b>
<b>Hourly Employee Hours</b>	<b>0</b>	<b>9,000</b>	<b>600</b>	<b>2,000</b>
<b>Revenues</b>				
Fees and Service Charges	\$ 13,435,222	\$ 14,070,000	\$ 13,788,633	\$ 14,271,400
Interest Income	543,156	325,000	325,000	296,100
Mission Canyon JPA	359,988	350,000	350,000	392,911
Other Revenue	30,869	83,850	25,600	25,000
<b>Total Revenue</b>	<b>\$ 14,369,235</b>	<b>\$ 14,828,850</b>	<b>\$ 14,489,233</b>	<b>\$ 14,985,411</b>
<b>Expenditures</b>				
Salaries and Benefits	\$ 2,676,381	\$ 2,749,762	\$ 2,712,995	\$ 2,748,879
Supplies and Services	2,800,716	3,153,974	3,087,198	3,166,161
Special Projects	62,647	3,367	3,694	-
Capital Equipment	18,302	12,500	12,500	37,500
Non-Capital Equipment	2,518	26,989	11,810	20,000
Transfers Out	534	276	276	-
<b>Total Expenditures</b>	<b>\$ 5,561,098</b>	<b>\$ 5,946,868</b>	<b>\$ 5,828,473</b>	<b>\$ 5,972,540</b>

## Program Performance Measures

Performance Measures	Actual FY 2009	Projected FY 2010	Proposed FY 2011
Percent of samples in compliance with NPDES permit limits	99.9%	99.9%	99.9%
Percent of air samples in compliance with SBAPCD permit requirements	100%	100%	100%
Percent of samples in compliance with Water Reclamation Discharge Standards	99%	99%	99.9%
Millions of Gallons of wastewater treated	2,750	2,750	3,100
Average cost per million gallons treated	\$1,750	\$1,700	\$1,700
Chemical cost per million gallons treated.	N/A	N/A	\$200
Completed wrench time (skilled labor) hours as a percentage of total available craft hours for maintenance personnel.	N/A	N/A	75%
Predictive and preventative maintenance work order hours as a percentage of total work order hours completed.	N/A	N/A	50%



# PROGRAMS & SERVICES

## PUBLIC WORKS PROGRAMS

Administration  
Engineering Services  
Land Development  
Environmental Compliance  
Traffic Operations  
Transportation Planning &  
Alternative Transportation  
Transportation and Drainage  
Systems Maintenance  
Street Sweeping  
Traffic Signals  
Streets Capital  
Underground Utility  
Downtown Parking  
Building Maintenance  
Motor Pool  
Communications Systems  
Custodial Services  
Water Resources Management  
Recycled Water  
Water Distribution  
Water Treatment  
Water Supply Management  
Water Resources Laboratories  
Meter Reading  
Water Capital Program  
Wastewater Collection  
Wastewater Treatment

### ➤ Wastewater Capital Program



## RECENT PROGRAM ACHIEVEMENTS

*Replaced the sodium  
bisulfite tank at the El  
Estero Wastewater  
Treatment Plant.*

## Wastewater Capital Program

(Program No. 4771)

### Mission Statement

Expedite development, design and construction of wastewater related projects that will maintain, upgrade and enhance the infrastructure of the wastewater system in order to meet National Pollutant Discharge Elimination System permit requirements and protect the environment.

### Program Activities

- Determine the work required to maintain and upgrade the city's Wastewater Treatment and Collection System infrastructure.
- Develop the necessary funding to facilitate the Wastewater Capital Program.
- Review and approve plans and specifications developed for constructing Wastewater Capital Projects.
- Assist Engineering Division staff in moving Wastewater Capital Projects through the city's planning, environmental and permitting process, when appropriate.
- Assist Engineering Division staff in the bid, award, and inspection of Wastewater Capital Projects, when appropriate.
- Monitor and expedite projects in the El Estero Strategic Plan.

### Key Objectives for Fiscal Year 2011

- Award a construction management consultant contract for two El Estero WWTP Headworks Area CIP Projects.
- Award a construction contract for the El Estero WWTP Headworks Screening Replacement Project.
- Award a construction contract for the El Estero WWTP Influent Pump Station Project.
- Award a corrosion engineering contract/purchase order and complete a corrosion assessment study report for the El Estero WWTP Headworks area screening channels.
- Award a consultant contract for the El Estero WWTP Process Air Facilities and Activated Sludge Treatment Process Assessment Services and Complete Assessment Study.
- Complete 80% of the construction for the FY 2011 Sewer Main Replacement/Rehabilitation Project.

## Financial and Staffing Information

	Actual FY 2009	Amended FY 2010	Projected FY 2010	Proposed FY 2011
<b>Authorized Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Hourly Employee Hours</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>				
Intergovernmental	\$ 58,730	\$ 226,251	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 58,730</b>	<b>\$ 226,251</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Capital Program	\$ 3,912,469	\$ 10,147,361	\$ 5,425,457	\$ 4,295,500
<b>Total Expenditures</b>	<b>\$ 3,912,469</b>	<b>\$ 10,147,361</b>	<b>\$ 5,425,457</b>	<b>\$ 4,295,500</b>

No staff is allocated to this budgetary program.